



Providing an education of the highest quality within the context of Christian belief and practice.

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Boomerang



Childcare

Transition Policy and Procedure of Disclosure for Continuity of Care

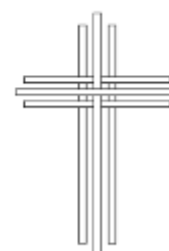
Children on the Holy Trinity Rosehill site can attend Boomerang Child care if their Parent/Carer requires an additional 'Wrap Around Care' service. ' and it is likely that children will move between settings at different times of the day. Given that children will be working in different settings and moving between them, we would like to inform you about the transition protocol and continuity of care we have in place to ensure a seamless transition to and from providers. This ensures your child arrives safely with all their belongings.

Our Transition Protocol

Children who are taken and collected from one provider to another registered provider within Holy Trinity Rosehill Primary School are escorted by a staff member from Boomerang who ensure all children arrive safely with their belongings.

Communication

Information and messages are passed on verbally to a member of staff working with the children for the next session. Children who attend Holy Trinity Rosehill Primary School Nursery or Reception Classes will be included in a class diary where information of importance concerning a child can be recorded and passed between the registered providers and finally to a parent/guardian at the end of the school day. We ask for this diary to be used by Parents/Guardians to write messages and information concerning their child to enable communication between school, home and 'Wrap Around Care'. It is the responsibility of the Parent/Guardian of the individual child to add / read messages in the diary.



Acting Head Teacher: Mrs J Tomlinson
Chair of Governors: Mr B. Winter

Parental Support

To assist the transition protocol, we ask that clothing and packed lunches are clearly labelled with full names. We recommend that all children have a school bag for belongings to be placed into and to help ensure school letters and information is passed on to Parents/Guardians at the end of the school day.

It is essential that appropriate information concerning your child be shared between the providers your child will be working with. It will be necessary for each of the providers to communicate with one another ensuring continuity of care. Please find attached the authority to disclose appropriate information - continuity of care disclosure form. This form requires your signature to authorise the necessary registered providers of Holy Trinity Rosehill Primary School to share appropriate information regarding your child.

Authority to disclose appropriate information - Continuity of care

It may be necessary to share appropriate information about your child with OFSTED registered providers operating within Holy Trinity Rosehill Primary School i.e. Holy Trinity Rosehill Primary School Nursery and Reception classes, Boomerang Child care. This may involve appropriate information being exchanged between the Holy Trinity Rosehill Providers. The aim of this exchange of appropriate information is to ensure that all Holy Trinity Rosehill Providers can carry on the continuity of care of your child from one school provider to another. By signing the consent below, we will take this as your authority to share appropriate information between the Holy Trinity Rosehill Providers.

CHILD'S NAME: _____

SIGNATURE OF PARENT/GUARDIAN: _____

FULLNAME OF PARENT/GUARDIAN: _____

DATE: _____

